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West Berkshire Council Forward Plan 14 February 2017 to 31 May 2017

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3137	Financial Performance Report 2016/17 - Quarter Three	To inform Members of the latest financial performance of the Council.	EX	01 February 2017	16/02/17 EX		08/02/17					Shannon Coleman-Slaughter	Resources	Finance and Transformation			
EX3195	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments (Strand 3) (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	EX	01 February 2017	16/02/17 EX		08/02/17					Robert O'Reilly	Resources	Corporate Services and External Affairs		Yes	No
EX3202	Homelessness Services	To inform of the intention to procure homelessness services at a reduced cost to West Berkshire Council.	EX	01 February 2017	16/02/17 EX		08/02/17					Robert Bradfield	Communities	Adult Social Care and Planning & Housing		No	No
EX3217	Revised Community Infrastructure Levy Regulations 123 List	To update the Community Infrastructure Levy Regulations 123 list following the EIP into the Housing Sites Allocation Development Plan Document.	EX	01 February 2017	16/02/17 EX		08/02/17					Sarah Ball	Environment	Planning and Housing			
EX3229	Berkshire Community Equipment Service Contract Award (Paragraph 5 – information relating to legal privilege)	To seek delegated authority for the Head of Service to award the contract for Berkshire Community Equipment Service from 1st April 2017	EX	01 February 2017	16/02/17 EX		08/02/17					Trish Guest/ Karen Felgate	Communities	Adult Social Care			
EX3230	Contract Award - Complex Needs Service for Clients with a Learning Disability (Paragraph 3 - information relating to financial/business affairs of particular person)	To seek approval from the Executive to award a contract for the complex needs learning disability service at Blagden Close, Newbury	EX	01 February 2017	16/02/17 EX		08/02/17					Karen Felgate	Communities	Adult Social Care		Yes	No
EX3232	Shared Emergency Planning Service	To set out in summary what is being proposed with regard to a shared service for Emergency Planning in Berkshire.	EX	01 February 2017	16/02/17 EX		08/02/17					Nick Carter	Resources	Community Resilience & Partnerships			No
EX3169	Healthy Child Programme 0-19/25 Commissioning and Service Redesign (Paragraph 3 – information relating to financial/business affairs of particular person) (Paragraph 5 – information relating to legal privilege) (Paragraph 6 – information relating to proposed action to be taken by the Local Authority)	For Executive to approve delegate authority to the Head of Public Health and Wellbeing, in consultation with the Portfolio Holder, to award the integrated Healthy Child Programme (HCP) contract for 0-19/25 year olds (up to 25 years for young people with special educational needs and disabilities).	EX	01 February 2017	16/02/17 EX		11/01/17					Lesley Wyman	Resources	Deputy Leader, Health and Wellbeing		Yes	No
ID3132	West Berkshire Forward Plan - 28 March 2017 - 30 June 2017	To agree the Forward Plan for the next four months.	ID	01 February 2017		23/02/17	15/02/17					Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
ID3212	Annual Equalities Report	Provide an update on progress with the Council's Equalities Objectives which is required by legislation to be published on the Council's website in January each year.	ID	01 February 2017		22/02/17	14/02/17					Rachel Craggs	Resources	Community Resilience & Partnerships			
ID3219	Sandbag Policy	To agree the Council's sandbag policy.	ID	01 February 2017		23/02/17	15/02/17					Stuart Clark	Environment	Highways and Transport			
ID3243	Approval to publish the draft Housing Strategy 2016-2021 for consultation	To seek approval to publish the draft Housing Strategy 2016-2-21 for consultation.	ID	01 February 2017		01/02/17	tbc					Mel Brain	Communities	Planning & Housing			
ID3245	Consultation Response Funding for Supported Housing	Portfolio sign off for government consultation response	ID	01 February 2017		14/02/17	06/02/17					Karen Felgate	Communities	Planning and Housing			

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C3114	Health and Wellbeing Strategy Refresh	To seek approval for the Health and Wellbeing Strategy refresh.	C	01 March 2017			22/02/17	02/03/17 C			HWBB - 29/09/16	Lesley Wyman	Resources	Health and Wellbeing (Deputy Leader)			
C3118	Investment and Borrowing Strategy 2017/18	In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment and Borrowing Strategy for 2017/18.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
C3119	Medium Term Financial Strategy (MTFS): 2017-2018	To agree the medium term financial planning and strategy for the organisation.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
C3120	Capital Strategy and Programme 2017/18 to 2021/22	To outline the five year Capital Strategy for 2017 to 2022, including the Minimum Revenue Provision (MRP) Statement and the Asset Management Plans for Property and Highways, and to set out the funding framework for the Council's five year Capital Programme for 2017/18 to 2021/22.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
C3121	Revenue Budget 2017/18	To consider and recommend to Council the 2017-18 Revenue Budget.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C			01/12/16 BB	Andy Walker	Resources	Finance and Transformation			
C3122	Statutory Pay Policy 2017	To seek CB recommendation that the Statutory Pay Policy Statement be submitted to Council for approval for publication; from 1 st April 2017.	C	01 March 2017			22/02/17	02/03/17 C			08/02/17 PC	Katie Penlington	Resources	Corporate Services and External Affairs			
C3174	Health and Wellbeing Board Governance	So that the Health and Wellbeing Board (the Board) can drive improvement against the health and wellbeing strategy and fulfil its intended role as a system leader, this report defines how its governance will be amended to enable it to be more effective.	C	01 March 2017			22/02/17	02/03/17 C			HWBB - 29/09/16	Jo Reeves	Resources	Deputy Leader, Health and Wellbeing			
C3215	SACRE Annual Report	To provide Members with the Annual Report of the Standing Advisory Council on Religious Education (SACRE).	C	01 March 2017			22/02/17	02/03/17 C				Jo Watt	Resources	Leader of Council, Strategy & Performance, Economic Growth			
C3226	Response to Council Motion on Short Breaks Funding	To respond to the Motion to Council proposed by Councillor Lee Dillon at Full Council on 8 December 2016	C	01 March 2017	22/12/16 EX		14/12/16	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
EX3111	Council Performance Report 2016/17: Q3 (Key Accountable Measures and Activities)	To present the basket of key accountable measures and activities for 2016/17.	EX	01 March 2017	30/03/17 EX		22/03/17					Catalin Bogos	Resources	Leader, Strategy & Performance, Economic Growth			
EX3196	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments (Strand 4) (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	EX	01 March 2017	30/03/17 EX		22/03/17					Robert O'Reilly	Resources	Corporate Services and External Affairs		Yes	No
EX3218	Better Care Fund 2017/19	To seek agreement to Better Care Fund Plans for 2017/19	EX	01 March 2017	30/03/17 EX		22/03/17					Tandra Forster	Communities	Adult Social Care			
ID3133	West Berkshire Forward Plan - 27 April 2017 - 31 July 2017	To agree the Forward Plan for the next four months.	ID	01 March 2017		23/03/17	15/03/17					Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			

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ID3231	Three Year Highway Improvement Programme 2017/18 - 2019/20	To seek approval of the Executive Member for Highways and Transport to implement the draft Three Year Highway Improvement Programme for 2017/18 - 2019/20 and proceed with the 2017/18 improvement programme.	ID	01 March 2017		03/03/17	23/02/17					Melvyn May	Environment	Highways and Transport		No	Yes
ID3261	Traffic Management & Road Safety Programme 2017/18	To advise Members of the Traffic Management & Road Safety works programme for 2017/18	ID	01 March 2017		06/03/17	24/02/17					Glyn Davis	Environment	Highways and Transport			
PP3262	Public Protection Partnership Business Plan	To seek approval for the draft Public Protection Partnership Business Plan and Policies contained within	PP	01 March 2017		06/03/17					14/03/17 JPPC	Sean Murphy	Environment	Partnerships and Community Resilience			
PP3263	Public Protection Partnership Business Advice Charging Policy	To seek approval for the draft policy on the charging regime for business advice	PP	01 March 2017		06/03/17					14/03/17 JPPC	Paul Anstey	Environment	Partnerships and Community Resilience			
PP3264	Public Protection Partnership Communication Policy	To seek approval for the draft communication policy	PP	01 March 2017		06/03/17					14/03/17 JPPC	Paul Anstey	Environment	Partnerships and Community Resilience	Council communication teams		
PP3265	Proceeds of Crime Asset Recovery Incentivisation Scheme Policy	To seek approval for the draft policy on allocation of money received under the Asset Recovery Incentivisation Scheme.	PP	01 March 2017		06/03/17					14/03/17 JPPC	Paul Anstey	Environment	Partnerships and Community Resilience			
C3227	Adoption of the West Berkshire District Council Housing Sites Allocation Development Plan Document	To identify future housing development sites within West Berkshire	C	01 April 2017			tbc	01/04/17 C				Bryan Lyttle	Environment	Planning and Housing			
GE3081	Internal Audit Plan 2017/18	To outline the proposed internal audit work programme for the next three years	GE	01 April 2017			12/04/17		24/04/17 GE			Ian Priestley	Resources	Corporate Services and External Affairs			
GE3082	External Audit Plan 2017-18	To provide Members with a copy of the External Audit Plan for 2017-18.	GE	01 April 2017			12/04/17		24/04/17 GE			Ian Priestley	Resources	Corporate Services and External Affairs			
GE3250	Risk Management	To provide a verbal report on any proposed changes to the way risk management is conducted in the Council.	GE	01 April 2017			12/04/17		24/04/17 GE			Ian Priestley	James Cole	Governance			
C3220	Changes to the Constitution - Speaking Rights and Call-in to Planning Committees	To propose changes to the speaking rights at planning committees, as well as the ability to call-in applications.	C	01 May 2017			12/04/17	09/05/17 C	24/04/17 GE			Robert Alexander	Resources	Planning and Housing		No	No
C3093	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 May 2017			12/04/17	09/05/17 C	24/04/17 GE			Sarah Clarke	Resources	Leader, Strategy & Performance, Economic Growth			
C3154	Election of the Chairman for the Municipal Year 2017/18	To elect the Chairman for the 2017/18 Municipal Year	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
C3155	Appointment of Vice-Chairman for the Municipal Year 2017/18	To appoint the Vice-Chairman for the 2017/18 Municipal Year	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
C3156	Appointment of the Executive by the Leader of the Council for the 2017/18 Municipal Year	For the Leader of the Council to announce the composition of the Executive for the 2017/18 Municipal Year.	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			

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C3157	Appointment of and Allocation of Seats on Committees for the 2017/18 Municipal Year	To allocate seats on the various Council Committees for the 2016/17Municipal Year.	C	01 May 2017			28/04/17	09/05/17 C				Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
C3083	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee - 2016/17 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2017			12/04/17	09/05/17 C	24/04/17 GE			Sarah Clarke	Resources	Chairman of the Governance and Ethics Committee			
ID3233	West Berkshire Forward Plan – 07 June 2017 to 30 September 2017	To agree the Forward Plan for the next four months.	ID	01 May 2017		04/05/17	25/04/17					Moira Fraser	Resources	Leader of Council, Strategy & Performance, Economic Growth	Corporate Directors and Heads of Service		